

The Cairn Terrier Club Rules

01 NAME AND OBJECTS OF THE CLUB

That this Club be called "THE CAIRN TERRIER CLUB" hereinafter called "The Club". Its objects shall be

- (a) To promote the breeding of the old working terrier of the Highlands, now known as the Cairn Terrier.
- (b) To promote and advance the interests of this breed by exhibiting and providing special prizes in cash or otherwise as may be authorised by the Committee at shows wherever they may be held and by promoting shows or other events to be held under Kennel Club Rules and Scottish Kennel Club Rules, in so far as applicable, but at least one Club Championship and Open Show organised in any one year to be held in Scotland and any other shows when permitted to be located in the best interests of the breed but within reasonable access from Scotland.
- (c) To adopt and publish a standard of the breed.
- (d) To do all in its power to protect and advance the interests of the breed.

2 OFFICERS & COMMITTEE

- (a) The Club shall consist of an unlimited number of members, whose names and addresses (to include, where applicable, email addresses, telephone numbers and affixes) shall be kept by the Honorary Secretary, and published in the Club Year Book, a current copy of which shall be lodged with the Kennel Club. All overseas members shall be listed separately in the Club Year Book and they shall have no power of voting.
- (b) The Committee shall consist of the President, Vice- President, Honorary Secretary, Honorary Treasurer and not more than twelve members, all of whose term of office shall be one year from the date of their election at an Annual General Meeting. Subject always to the provisions of clause 19, all Committee members, after election, may serve for any number of consecutive years. Any two of the President, Vice-President, Honorary Secretary or Treasurer must be resident in Scotland. No individual who has been a member for less than six months may be elected on to the Committee.
- (c) Any member of the Committee failing to attend three meetings in succession in one or more years shall require to give to the Committee reasons for such absences and should the Committee find such reasons acceptable then said member shall remain a Committee member. In the event that the Committee do not find such reasons to be acceptable then the member shall cease to be a Committee member.

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3 COMMITTEE

- (a) The affairs and management shall be vested in the Committee of the Club. Decisions of the Committee shall be by simple majority. Four voting members of the Committee shall form a quorum throughout Committee Meetings of the Club, of which 14 clear days' notice shall have been given by the Honorary Secretary. A Committee member may participate in any Committee Meeting by means of a conference, telephone, video conferencing facility or similar communications equipment; a Committee member participating in a Committee Meeting in this manner shall be deemed to be present in person at that Committee Meeting.
- (b) The Chair shall be occupied by the President, and in their absence, by the Vice-President. In the event of both being absent, the members present shall elect a Chairperson for the meeting. All Office Bearers and Committee members shall have the right to vote. In the event of a tie, the Chairperson shall have a casting vote.
- (c) In the event of any vacancy arising in the offices of President, Vice-President, Honorary Secretary, Honorary Treasurer, Auditor, or on the Committee by death, resignation or otherwise, the Committee shall have power to fill the same by co-option.
- (d) The Committee shall have power to deal with any question not provided for in these Rules.
- (e) Three Committee meetings shall be held in each year, the dates and venues to be by mutual agreement of the Committee members. Other meetings shall be held as considered necessary by a simple majority of the Committee, and the Honorary Secretary shall have power to transact such business as necessary by letter or email with the President, Vice-President, Honorary Treasurer and all Committee members.
- (f) The Committee shall have power to call additional General Meetings at any time deemed necessary.

4 ELECTION OF MEMBERS

Applications for membership must be proposed by one member, seconded by another, both being fully paid members of The Club, and approved by the Committee either by meeting or by postal vote. No member may use their connection with the Cairn Terrier Club for advertising or publicity purposes.

5 MEMBERS LIST

An up-to-date list of members names and their addresses (to include, where applicable, email addresses, telephone numbers and affixes), and those of branch members where appropriate, must be maintained and, if so requested, the list of names made available for inspection by the Kennel Club and members of the Club. A declaration of the number of members of the Club must be made with the annual returns.

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6 VOTING RIGHTS

Each member shall be entitled to one vote immediately upon the later of acceptance of membership and payment of their subscription.

- Voting shall be decided by majority at meeting.
- For Joint memberships, all members of the partnership shall each have one vote
- The Club shall admit Junior Members up to the age of 18, with no right to vote. Upon their 18th birthday they become Senior Members, with Senior Member voting rights. There shall be no minimum age for junior membership.

7 CLUB PROPERTY

- (a) The property of the Club shall be vested in the Committee and in the event of the Club ceasing to exist, a *final* General Meeting shall be called to decide the disposal of any assets, all subject to any reversionary interests stipulated by donors *and the outcome of the meeting notified to the Kennel Club*.
- (b) If The Club is wound up or ceases to be a registered society under KC Regulations, a final statement of accounts with a record of the disposal of the property of The Club shall be forwarded to the Kennel Club within six months and the persons named as officers and committee of The Club will be held responsible by the Kennel Club for the proper winding up of the The Club.

8 CLUB ACCOUNTS

A banking account shall be opened in the name of the Club into which all revenue of the Club shall be paid and from which withdrawals shall only be made on the signatures of three or more officials, one of whom may be the Honorary Treasurer, the same condition to apply in the case of security deposits. No two members of one family or partnership may hold signing authority simultaneously.

Interest bearing deposits may be made in Building Societies or other Institutions at the discretion of the Committee from time to time. Identical signing authority will apply for withdrawals from Building Society or other Institutional investments or deposits as apply to banking or security deposits.

Certification of accounts must be carried out by one qualified accountant or two unqualified individuals with accountancy experience, unconnected to the committee. The certified accounts will be made available to members 14 days prior to the Annual General Meeting. The Honorary Treasurer shall submit a statement of the financial position at the date of the meeting. All accounts shall be open to inspection at the Annual General Meeting.

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9 SUBSCRIPTIONS

- (a) The annual subscription shall be such amount as is proposed by the Committee and as shall be agreed by members in General Meeting and notified to the Kennel Club. The liability of members is limited to the amount of their subscriptions. No one shall be deemed a member or be entitled to the privileges of membership until their subscription shall have been paid and membership approved by the Committee. The financial year of the Club runs from 1st January to 31st December. Subscriptions shall be due on 1st January
- (b) Members wishing to resign from the Club shall express their wish in writing (whether by post or email) to the Honorary Secretary one month prior to 31st December in any year in which they wish their membership to cease. Otherwise, they shall be held to continue their membership and shall be liable for their subscription for the then current year.
- (c) In the event of any member failing to pay the annual subscription on or before 31st March in any one year, their name shall be omitted from the List of Members in the Club Year Book for the following year, and provided the subscription is still unpaid on 30th June following, it would be necessary, upon their desiring again to enter the Club, that they should be re-approved by the Committee, and pay on re-approval the subscription for that year.
- (d) Honorary Life Office Bearers may be proposed by the Committee and, on approval by the Annual General Meeting, they shall be entitled to all the privileges of membership without payment of any annual or other subscription. This shall only be done in recognition of great services to the breed.

10 EXPULSION OF MEMBERS

- (a) Any member who shall be disqualified under Kennel Club Rule A11.j(5) and/or Kennel Club Rule A11.j(9) shall *ipso facto*, cease to be a member of the Club.
- (b) If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may, at a meeting, the notice convening which included as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel the member.
- (c) Notice of the Special General Meeting shall be sent to the accused member, giving particulars of the complaint, and advising the member of the place, date and hour of the meeting that the member may attend and offer an explanation. If at that meeting a resolution to expel is passed by a two-thirds majority of the members present and voting, the member's name shall be forthwith erased from the List of Members, and the former member shall thereupon cease for all purposes to be a member of the Club, except that the former member may within two calendar months from the date of such meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.
- (d) If the Club expels any member for discreditable conduct in connection with dogs, dog show trials or competitors the Club must report the matter to the Kennel Club within seven days and supply any particulars required.

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11 FINANCIAL YEAR/ANNUAL GENERAL MEETING

The financial year of the society shall be from 01st January to 31st December

The Annual General Meeting shall be held on or before 14th July

12 ANNUAL GENERAL MEETING (AGM)

- (a) The Annual General Meeting shall be held by the agreed date and the nature of the business to be conducted will be to receive the report of the committee and balance sheet, to elect officers and committee (see section 19) and to discuss any resolution duly placed on the agenda of which prior notice has been given to the Honorary Secretary. No business shall be transacted at an Annual General Meeting unless notice thereof appears on the agenda, with the exception of routine matters or those which in the opinion of chairman of the meeting are urgent.
- (b) The Honorary Secretary shall call Annual General Meetings on giving **28** clear days' notice in writing (by post and/or email as appropriate, and via the Club website) to every member. The notice will request nominations and proposals to be received by the secretary **14** days prior to the meeting.
- (c) Items for inclusion on the agenda by members under "any other competent business" shall be notified in writing to the Honorary Secretary not later than **14** days before any AGM.
- (d) The meeting agenda will then be issued by the Honorary Secretary **7** days in advance of the Annual General Meeting.
- (e) The quorum for all Annual General Meetings shall be nine members (being members who are entitled to vote).
- (f) All decisions at Annual General Meetings shall be by simple majority. A member may participate in any Annual General Meeting by means of a conference, telephone, video conferencing facility or similar communications equipment; a member participating in an Annual General Meeting in this manner shall be deemed to be present in person at that Annual General Meeting.

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12A SPECIAL GENERAL MEETING (SGM)

- (a) A Special General Meeting shall be summoned by the Honorary Secretary if 12 members send a signed requisition stating the subject to be discussed and voted upon and requesting a Special General Meeting to do so. The committee of the Club is also empowered to call a Special General Meeting. No business other than that detailed on the agenda can be discussed at a Special General Meeting.
- (b) On receipt of a requisition signed by twelve members of the Club, the President or the Honorary Secretary shall summon a Special General Meeting giving at least **28** days' notice thereof for the purpose of conducting the intimated matters of the agenda only.
- (c) Notice shall be given in writing (by post and/or email, as appropriate, and via the Club website) to every member. The notice will include the proposals for consideration.
- (d) The quorum for all Special General Meetings shall be nine members (being members who are entitled to vote).

13 AMENDMENTS TO RULES

The rules of the society may not be altered except at a general meeting, the notice for which contains specific proposals to amend the rules. Any proposed alteration to the rules may not be brought into effect until the Kennel Club has been advised and approved the alteration.

New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately.

14 ANNUAL RETURNS TO THE KENNEL CLUB

- (a) The Officers acknowledge that during the month of January each year, the Maintenance of Title fee will be forwarded to the Kennel Club by the Honorary Secretary for continuance of Registration, and that by 31 July each year other returns, as stipulated in the relevant Kennel Club Regulations, for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities shall be forwarded to the Kennel Club.
- (b) The Officers also acknowledge their duty to inform the Kennel Club of any change of Honorary Secretary of the Club which may occur during the course of the year.

15 KENNEL CLUB FINAL AUTHORITY

The Kennel Club is the final authority for interpreting these Rules of the Club in all cases relative to canine or Club matters.

16 FEDERATIONS

The Club shall not join any federation of Societies or Clubs.

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No person whilst an undischarged bankrupt may serve on the Committee of or hold any other office or appointment within a Kennel Club Registered Society.

18 JUDGES LIST

On retirement from the Judges List, any member on the A1 List of Judges, i.e. one who has awarded Challenge Certificates in the breed, will be included in a Judges Roll of Honour to be published annually in the Club Year Book, during their subsequent lifetime.

19 ELECTION OF OFFICE BEARERS AND COMMITTEE

- (a) The Officers Bearers of The Club will be elected at the Annual General Meeting for a fixed period (see subsection 2(b)) and will consist of:
- **President**
 - **Honorary Secretary**
 - **Honorary Treasurer**
- (b) All nominations for Officer Bearers and Committee Members must be forwarded in writing to the Secretary no less than 14 days in advance of the Annual General Meeting.
- (c) To be elected, each Office Bearer and Committee member is required to be proposed and seconded by a member of The Club. Should there be more than one proposal for the same position this would be put to a majority vote at the Annual General Meeting. In the event of a tie, the incumbent President would retain the casting vote. The proposed officers would be exempt from this voting process.
- (d) The Committee shall be responsible for electing the positions of **Vice President and Puppy Liaison Officer(s)** where a nomination is proposed and seconded by Committee members who are not standing for the post(s).
- (e) As per subsection 2(b), no individual who has been a member of The Club for less than six months may be elected on to the Committee.

20 CUPS, SPECIAL PRIZES, Etc.

The Club Cups shall be offered for competition at Shows at the discretion of the Committee or appointed Show Sub-Committee or as the donors stipulate. These shall be claimed by the winners immediately after the Show if they wish to receive them. Members winning cups or other prizes which are only to be held by the winner for a given period of time, shall return same as directed by the Trophies Steward appointed by the Committee, whom failing by the Honorary Secretary, on receiving notice from them. Notification of the winning of Specials shall be made to the successful exhibitors by the Honorary Secretary. Club Specials shall be allocated at the discretion of the Committee.

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21 COPIES OF THE RULES

A copy of these Rules shall be sent to every person on becoming a member of The Club.