

How to send Surrey Association Group Email using MemberMojo

The Surrey Association maintains several email groups through its MemberMojo system. Sending email to the groups is restricted, as indicated for each group below; mail sent from anyone without permission will be rejected by the system.

All the email groups have addresses in the form:

group.surreybellringers@membermojo.co.uk

District Networks

All members can subscribe or unsubscribe to these groups by ticking or unticking the appropriate option in their MemberMojo membership form. Emails from the group also contain an unsubscribe link at the bottom.

Those subscribed to a network group may send email to the group.

- Northern District: ndnetwork.surreybellringers@membermojo.co.uk
- Southern District: sdnetwork.surreybellringers@membermojo.co.uk

Replies to emails sent to the network groups are only sent to the originator of the email. If you want to send to all subscribed, you must add the network group name to the address field of your reply.

These network groups replace the previously used Yahoo groups, except that notices from the Association are sent to separate groups

Association and District Notifications

Information from Officers of the Association is sent using the following groups:

Description	Group Email Address
Association (all members)	gennotices.surreybellringers@membermojo.co.uk
Northern District (opt-in)	ndnotices.surreybellringers@membermojo.co.uk
Southern District (opt-in)	sdnotices.surreybellringers@membermojo.co.uk

Only Officers of the Association may send to these email groups.

All members registered on MemberMojo receive Association Notices. This email group is used for notifications related to the Association Annual Meeting, for announcing the publication of the Newsletter, and any other information that needs to get to all members.

The District groups are used for publicising the majority of Association events e.g. monthly meetings, social events, outings and training opportunities. Any member may opt in to

receive Northern or Southern District emails by ticking the option in their MemberMojo membership form. Resident members are strongly encouraged to subscribe to notices from their own District.

Particular Groups of Members

Email groups have been created for particular groups of members as follows:

- Tower Contacts:
 - Northern District ndcontacts.surreybellringers@membermojo.co.uk
 - Southern District sdcontacts.surreybellringers@membermojo.co.uk
- Steeple Keepers keepers.surreybellringers@membermojo.co.uk
- Honorary Life Members: life.surreybellringers@membermojo.co.uk
- Young ringers: young.surreybellringers@membermojo.co.uk

The Groups are populated by the admin team based on information available e.g. in the annual report. If you wish to be added to a group please contact us via memberadmin@surreybellringers.org.uk . Further special interest groups may be established from time to time as need arises.

Only Officers may send to these groups. Permission to send to the Young Ringers group is separately limited to only those designated by the General Master as being responsible for young ringers.

Committees

The Association's various committees have email groups for their use. Only members of the committees can send to these groups. The group names are:

Committee	Group email address
General Committee	gencom.surreybellringers@membermojo.co.uk
Northern District Committee	ndcom.surreybellringers@membermojo.co.uk
Southern District Committee	sdcom.surreybellringers@membermojo.co.uk
Training Committee	training.surreybellringers@membermojo.co.uk
Belfry Repair Fund	brf.surreybellringers@membermojo.co.uk

Other Groups

In addition to the Groups above there are various administrative groups used by the District Secretaries. Also Groups created dynamically for training and outings. These can be accessed by the Training Officer and others by liaising with the System Manager.

John Coatsworth
(System Manager)
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