How do I renew my Bowls Club Membership using MemberMoJo

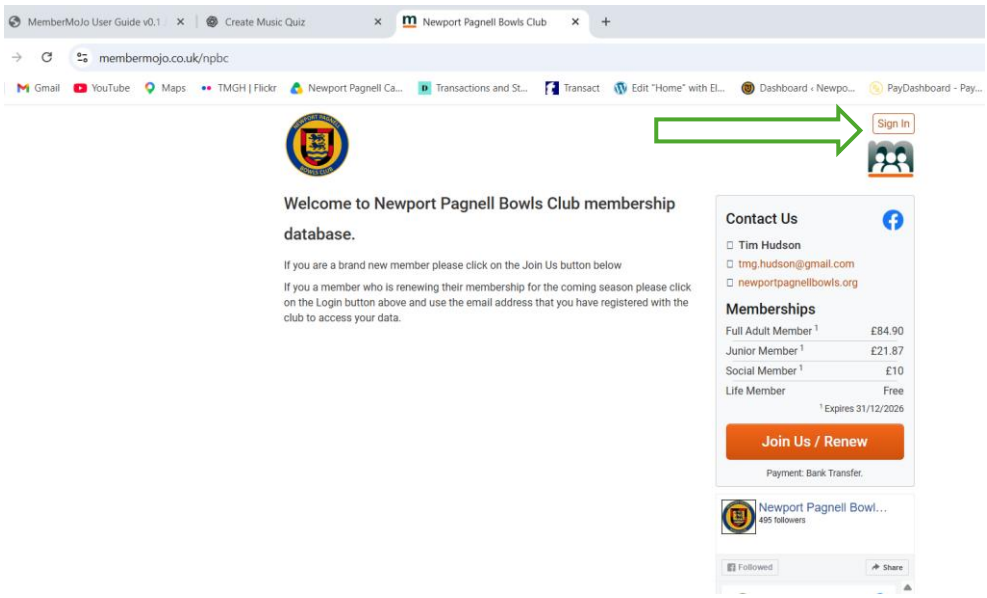
Sign On

If you have received this email then your details including your email address are already stored in the database, from the information already held by Jacqui as the membership secretary.

To begin the renewal process click on the link to take you to our membermojo home page. This is in the body of the email and can be found here as well.

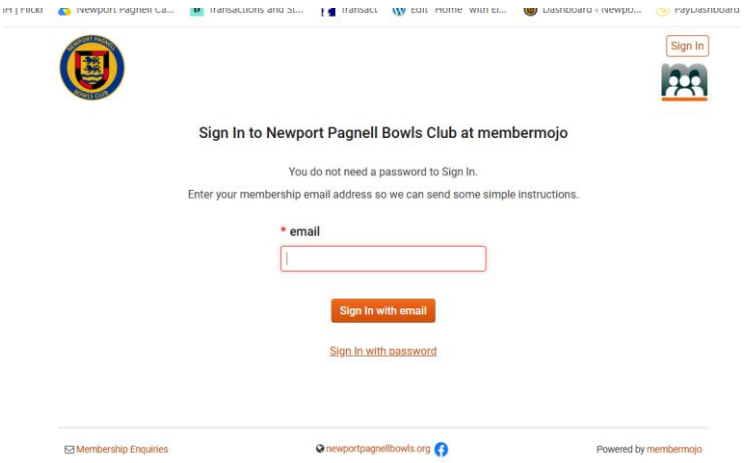
https://membermojo.co.uk/npbc

this will take you to this screen



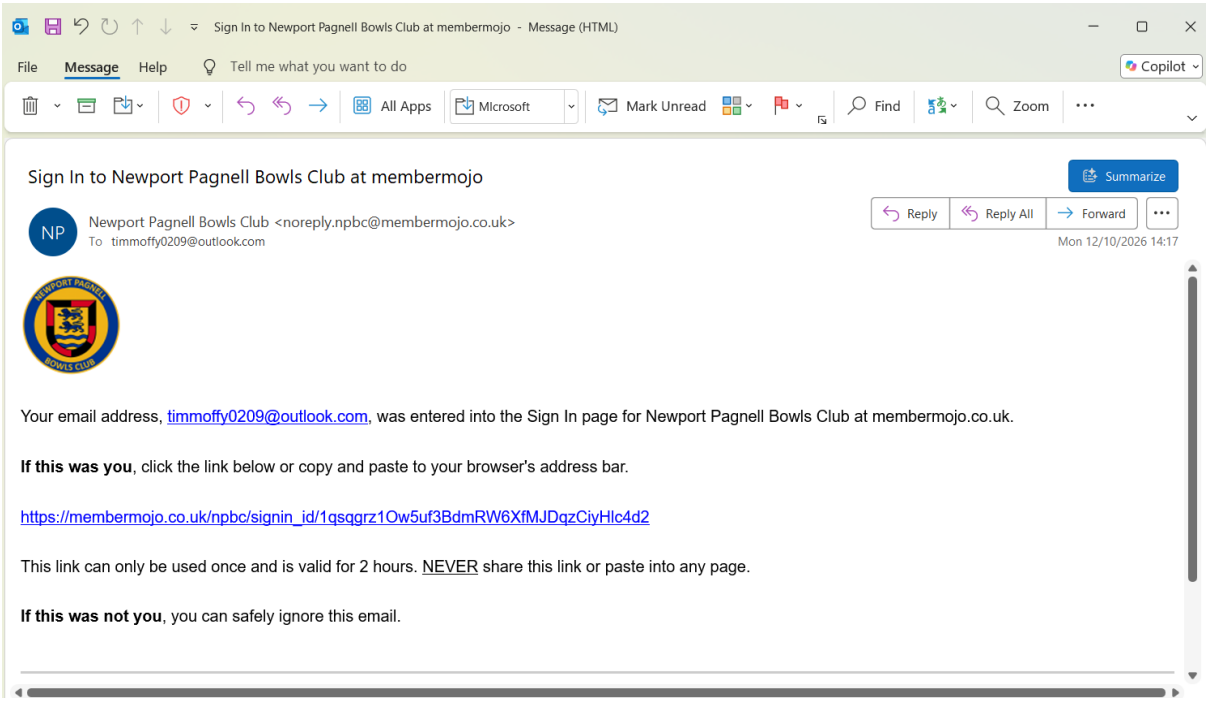
Before you can sign in, because you are already a member, please click the Sign In button in the top right hand corner.

This will take you to a screen that asks for your email.



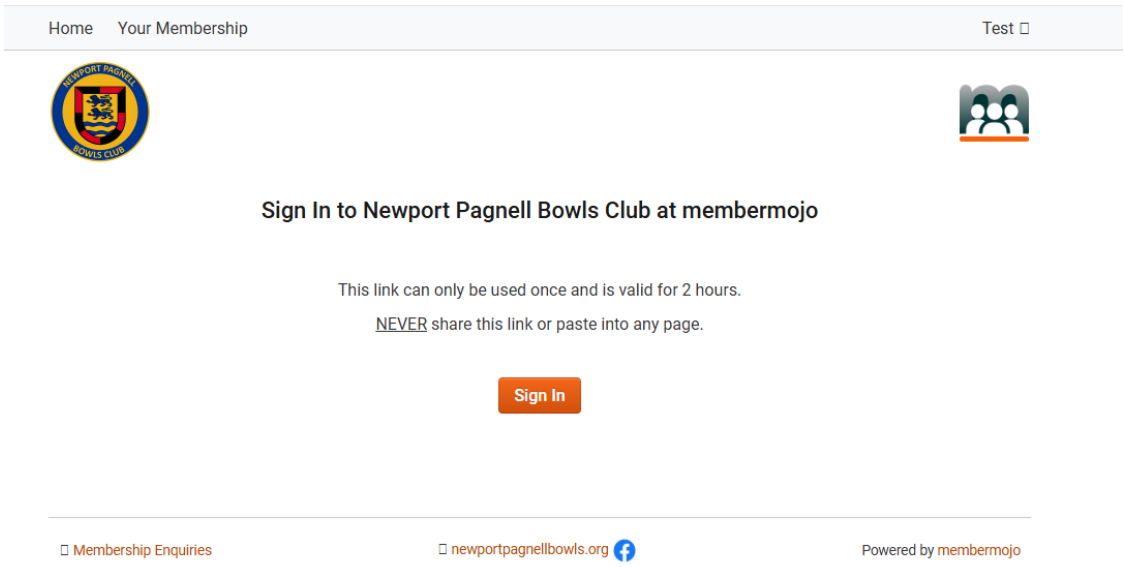
Enter the email address this message was sent to and click “sign in with email”

An email with a login link will now be sent to this email address



Click on the unique link in the body of the email, shown here in Blue.

You will now have a new screen where you can click “Log in”

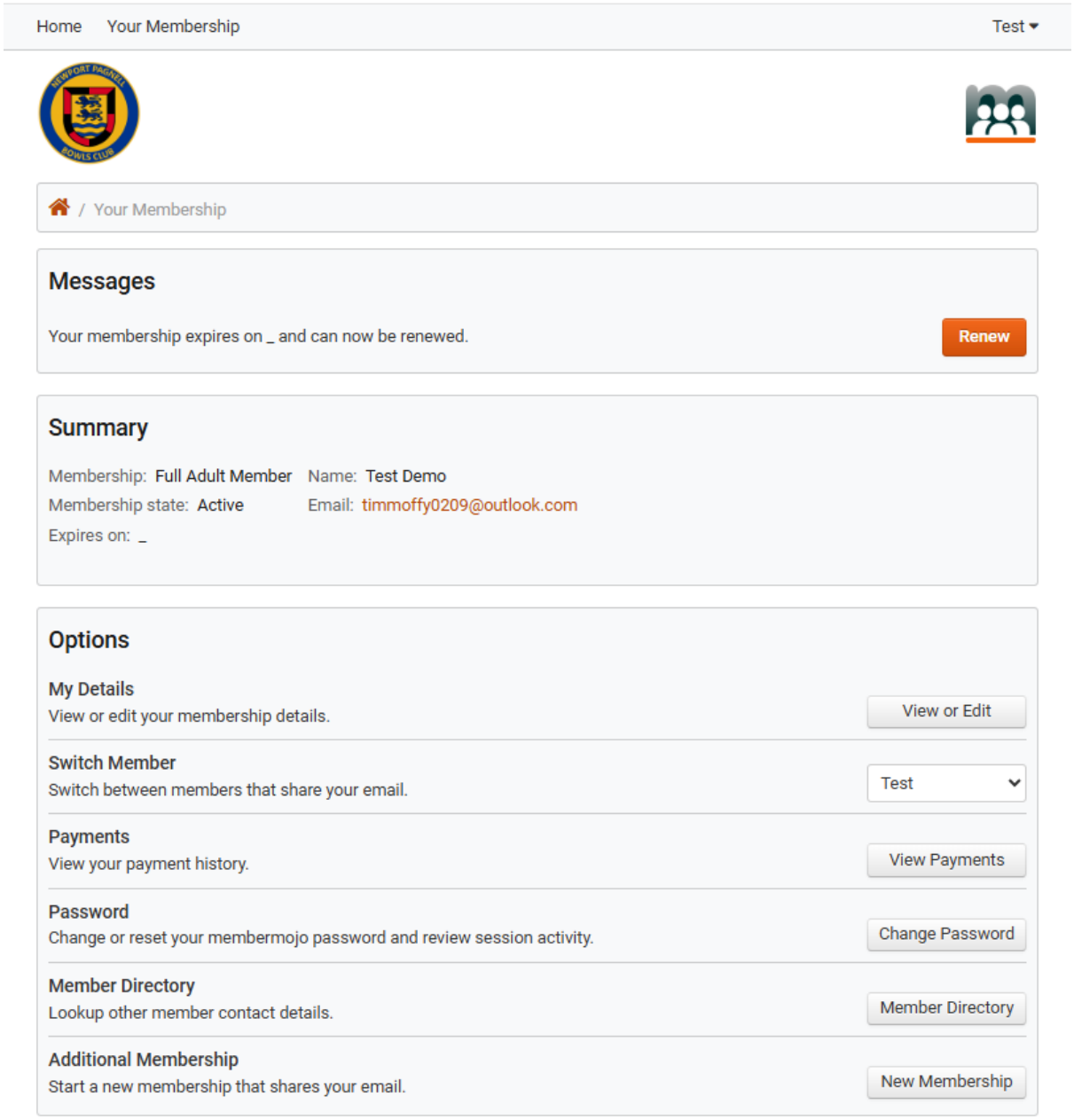


When you have clicked " Sign in" button you will be taken to your own data. To renew your membership click on the orange renew button.

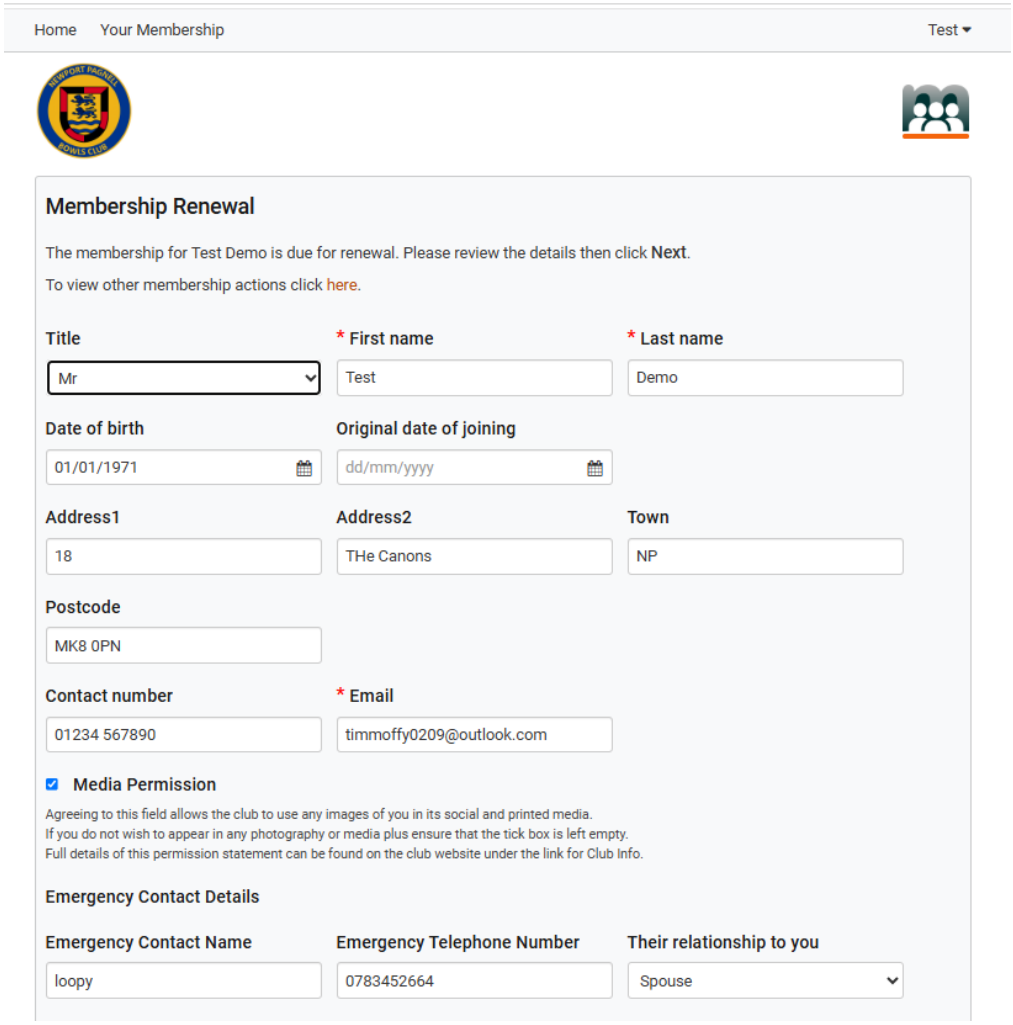
This will open up all the details held about you by the Bowls club.

The other functions are explained below, but for now all you need to do is renew.

Renew and Review your data

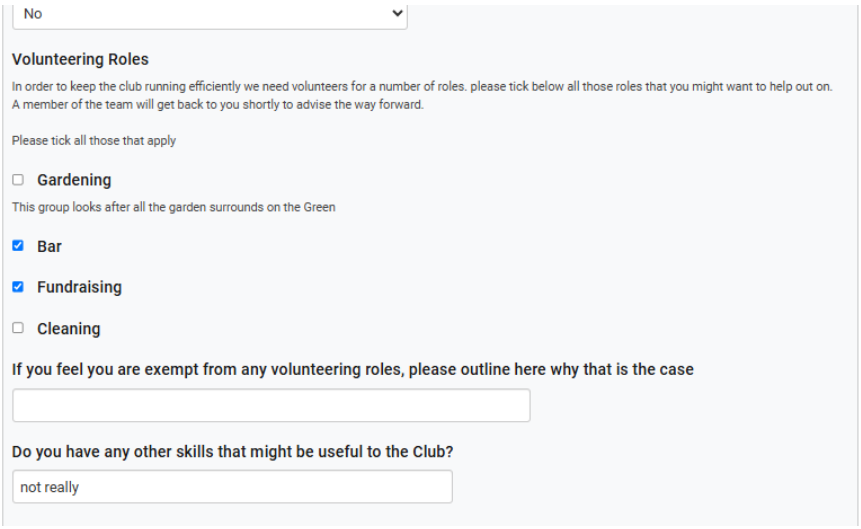


There are a number of fields of data held here. You should review all the details and if necessary edit and save new data, e.g. you have a different mobile number, or have moved house etc.



Some of the important data to check is correct is to make sure we have any emergency contact details and details of any Medical details.

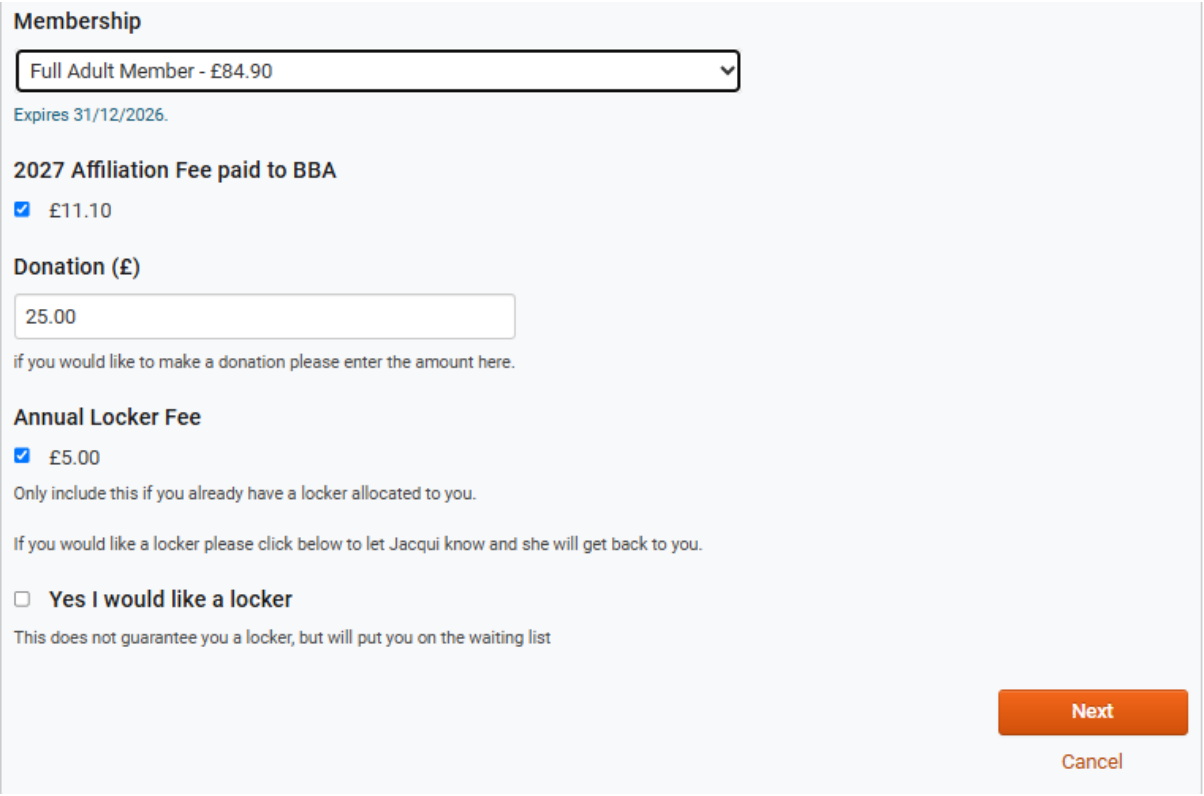
In order to help the club run efficiently we do ask that as many members as possible undertake volunteering roles. This is where you can record your volunteering preferences.



Payment

Now to the important part

Most of us will be renewing as Full Adult Members. You should choose this as the option from the dropdown box



The Affiliation Fee to be paid to the BBA is the annual charge for people who want to play Bowls.

If you would like to make a donation to the club, then please add that amount here.

Lockers

If you already have a locker assigned to you by Jacqui then there is a charge of £5 per annum for this. Please check the box for the annual fee of £5.

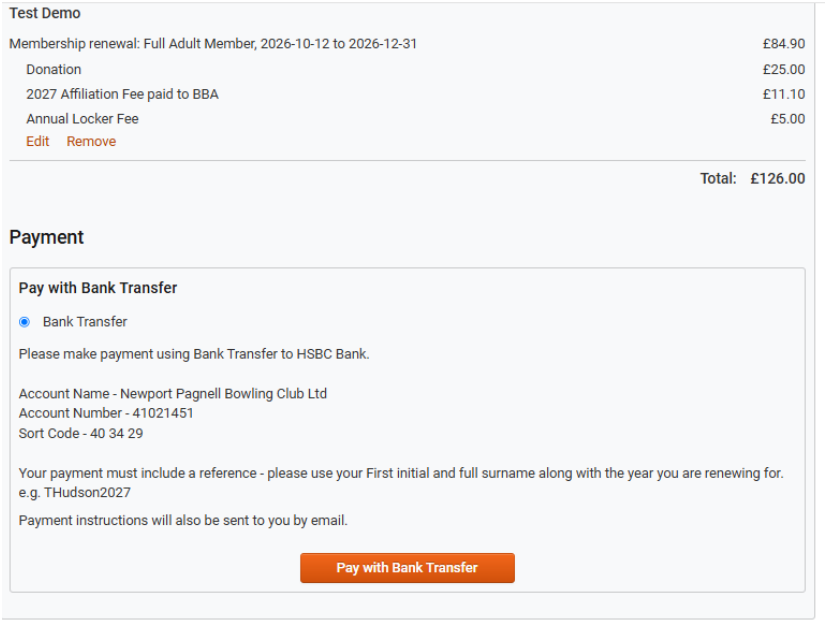
If you do not have a locker, but would like one, please check the box here, but do not pay at this point. If there any lockers available Jacqui will get in touch and let you know details, costs etc.

Clicking Next will take you forward one screen where you can review all of your data and then once happy with it, click on the Checkout button.

The club currently only accepts payment by Bank Transfer.

Details of our bank account are now shown here and payment should be made manually immediately after closing this screen.

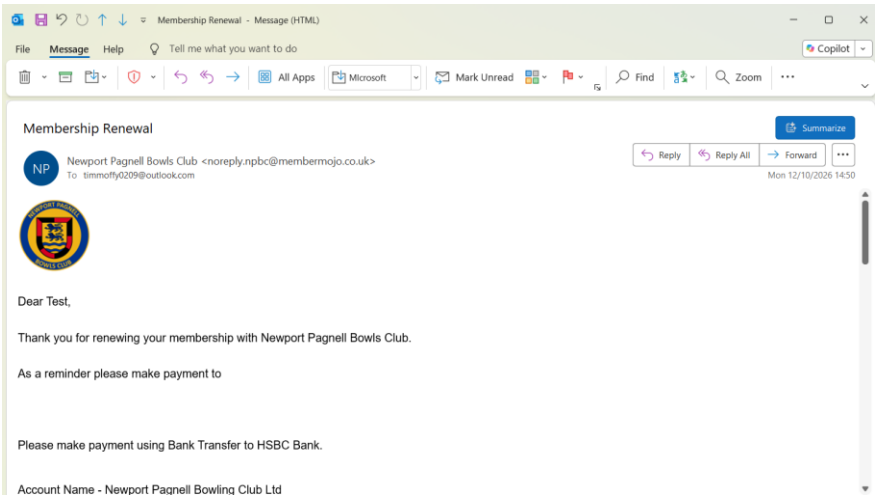
Click the Pay with Bank Transfer button



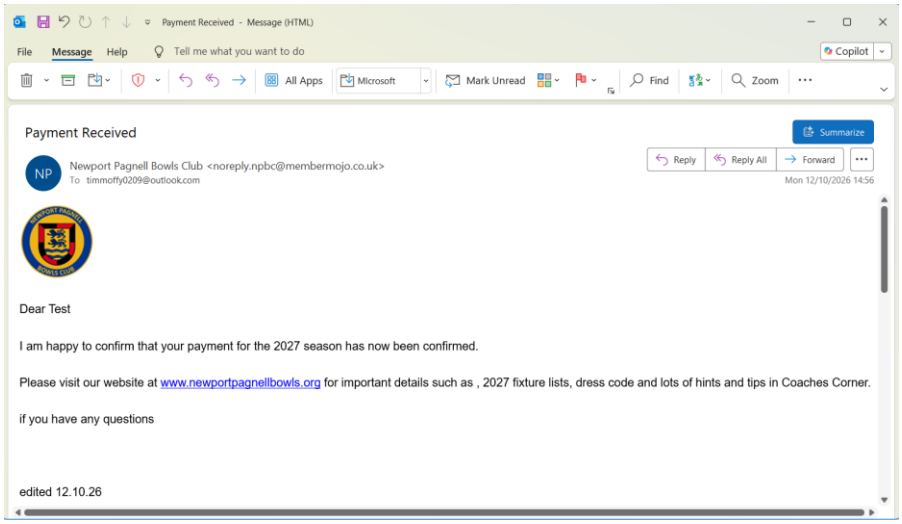
NB: all payments are made manually, we do not interact directly with your bank account.

Please be sure to put a reference on your payment of your Initial and Last Name along with 2027 as shown I the example here.

You will now receive an email thanking you for joining and reminding you that until payment is received your membership application is pending.



Once the admin team have reconciled your payment with the application a confirmation email will be sent to you.



What if we share one email address?

Easy

If you share an email with another member switching between the two members is straight forward.

There are two places you can do this.

The first is in the top corner or the other option is is in the main screen, where you can select between different members. Once you have hosen which member you are working on, renew the member in the same way as described above.

