

The Clyde Valley Flyers Model Aircraft Club

Constitution

(amended November 2012)

1. **Name**

The club shall be called "***The Clyde Valley Flyers Model Aircraft Club***"

2 **Object**

To provide social, educational, and recreational facilities for members of the club and to promote interest and competition in all aspects of model flying.

3 **Membership**

Membership shall be open to all male and female. All new memberships are offered for approval by the committee. A person shall be deemed a member from the date of receipt by the Treasurer (or Committee Member) of the appropriate fee and if a new application, following the committee's approval. The membership year shall be from the 1st January until the 31st December. Application for membership shall only be made in writing on the appropriate form.

Membership grades:-

A - Junior Members - Junior members are members defined as such by the Scottish Aeromodellers Association, British Model Flying Association and Large Model Association constitutions. A junior member has no entitlement to voting rights. However, with the exception of fees, all other rights and conditions of membership will apply. *A 1-year complimentary junior membership (CJM) may be available to any qualifying junior as above, who lives within a 20 mile radius of CVF Club site. The CJM would be allowed to fly under the strict supervision of a nominated Club instructor.*

At the point of successful completion of the Bronze / A Award then the fees would then be due. *The Committee may still offer discretionary membership of the junior thereafter. The CJM is only available on the basis that Membership and insurance is in place.*

B - Senior Members - Any person of good standing and approved by the Committee shall be entitled to senior membership. Such members shall be entitled to voting rights.

C - Life Membership - From time to time, members who have rendered outstanding service to the club may be appointed to a Life Membership. Such membership shall be recognized by the presentation of a Certificate of Life Membership. No more than one member may be granted Life Membership in any one year and if there is no suitable candidate no award need be made for that year. A Life Member may be appointed only by the vote of the members attending the AGM. A candidate for Life Membership may be proposed to the Committee by any member up to one month before each AGM to allow consideration of the candidacy. If more than one person is proposed the Committee shall make selection of the candidates and put forward one only for the consideration of the AGM.

D Guest Membership - The Committee, at their discretion, may admit individuals to guest membership for a limited period not exceeding three visits to the flying field whilst flying models. 'Open' competitions are an exception to this rule. It shall be an express condition of guest membership that insofar as participating in the Club's activities are concerned, guests are sufficiently insured through a recognized flying association insurance policy, and evidence of this must be produced to any Club Member before flying commences, or on demand.

E Membership Limitation - It may be necessary, from time to time, to limit the number of members admitted to membership of the club. The Committee shall have the authority to set such a limit depending on circumstances prevailing at the time.

4 Insurance

It shall be a condition of membership of the Club that all members are in possession of the insurance cover as provided by the BMFA, SAA or LMA. However this does not preclude any person joining the club part way through the year who possesses insurance cover provided by another company acceptable to the committee of Clyde Valley Flyers, on condition that at the time of renewal of membership of the Club they shall secure insurance as provided by the BMFA, SAA or LMA.

Accident Book: The BMFA and SAA have agreed with their insurers that all BMFA, SAA or LMA affiliated clubs will hold and maintain an accident book. CVF members are required to ensure that any accident or incident that may involve them in an insurance claim is recorded in the CVF accident book. The accident book will be held by one of the club's safety officers.

5 Management

The management of the Club shall consist of; Chairman, Secretary, Treasurer, and may include Vice-Chairman Competitions/Event Secretary, Chief Flying Instructor and Safety Officer. The actual positions and duties may vary in accordance with the particular requirements of the membership. These positions shall form the Management Committee.

The Management Committee shall have the authority to elect a member to any position on the management committee (with the exception of Chairman) after having given the membership 28 days notice of the proposed candidate.

The Management Committee shall be elected by the general body of senior members at the AGM, and shall retire at 2 yearly intervals but will be eligible for re-election.

Full membership must be in place at all times during the committee members serving period.

6 Meetings

The Management Committee shall meet as necessary. Four shall form a quorum.

A book shall be kept containing all Management Committee minutes. This book shall be passed on to successive Committees.

The Annual General Meeting shall be held at a convenient date normally in November. The date, time and venue must be notified by letter to the membership no later than 14 days prior to the meeting.

Normal Club Meetings shall be decided on an annual basis and when possible be held on a Tuesday (except school holidays), during the winter months, at a suitable venue. During summer month's meetings should be held at the flying field when possible.

If requested by twenty five or more members, an Extraordinary General Meeting shall be held to discuss and resolve specific issues. Again, the membership shall be advised by letter giving 7 days notice.

7 Accounts

Proper books of accounts shall be maintained, containing a full record of the Treasurer's intromissions with the funds of the Club. At the end of each financial year a statement of accounts shall be compiled and audited by an independent Honorary Auditor, who shall be approved by the membership.

The financial year shall be from 1st November until the 31st October, inclusive, each year.

8 Finances

The Committee shall have the authority to spend an amount decided at the AGM or EGM by the membership on any single transaction or occasion. Anything over this amount must be authorized by the body of the membership present at an Extraordinary or Annual General Meeting. However, the Committee shall have the authority to pay on an ongoing basis such items as Flying Field rent, and BMFA, SAA or LMA subscription and affiliation fees.

The Management Committee or a quorum thereof must have approved all expenditure before being passed for payment. Cheque signatories shall be from any two of the following; Chairman, Vice-Chairman, Treasurer and Secretary.

9 Subscriptions

All members shall pay in advance such annual subscriptions as recommended by the Committee and agreed by the membership at the AGM. Renewals shall be due immediately after the AGM and no later than 30th December and on receipt of the subscription by the Treasurer (or committee member) are deemed to be a member.

A - Late Payment - Membership renewal after 30th December will be allowed at the Committee's discretion, if there are extenuating circumstances. If no such circumstances exist, the member will have forfeited his/her membership and will have to re-apply for membership under the terms for a new member.

B - New Members - All new members admitted to the Club shall pay a joining fee in addition to the annual subscription. This joining fee may be varied from time to time, as agreed at an AGM. Any member joining the club after 30th June shall be liable to pay the joining fee plus half the Club Annual subscription plus. No allowance will be made in relation to the BMFA, SAA or LMA insurance element. Further, any member who joins or renews membership after 31st October but before the club AGM will be paid up until the end of the following year and will not be liable for any increase in club subscription or BMFA, SAA or LMA insurance which may be subsequently be decided on at the respective AGMs.

10 List of Members

The Secretary shall keep a list of members with their respective addresses and telephone numbers. Members are responsible for notifying the Secretary of any changes. This list is only to be used for the use of the committee for correspondence etc. The list is to be retained only in accordance with the Data Protection act or such Laws and rules prevailing at the time

11 Disciplinary Action

Any member who flagrantly or persistently breaks the BMFA, SAA or LMA and/or Club rules or who endangers the interests of the club may be subject to disciplinary action. It is incumbent on the membership to report any breach of the safety rules to a Committee member. The Committee member shall then take appropriate action, by asking the member(s) breaking the rules to desist. If this has no effect the member(s) shall be banned from the flying site.

Any such action taken by the Committee member shall remain in effect until a full Committee has heard and deliberated the breach of rules. If the Committee upholds the action taken by the Committee member, then the offending member(s) shall remain banned for a period as decreed by the Committee.

The Committee shall have the authority to suspend or cancel a person's membership should his/her conduct be deemed to be contrary to the interest of the club. Any such member shall be requested to attend a committee meeting to discuss the matter and may be accompanied by another member to act as a representative or witness. Any member who is the subject of a disciplinary decision shall have the right of appeal at an EGM or AGM.

12 Bye-Laws

The Committee shall have the authority to introduce from time to time such bye-laws as may be necessary to maintain proper conduct within the club.

Alterations to the Constitution

Any alteration to the Constitution shall only be made at 13an AGM or an EGM called for that purposed. In either case the Secretary must receive written notice of the proposed alteration(s) at least 7 days prior to the date of the meeting. Any proposed alteration must receive the support of a least two-thirds of the membership present at the meeting, before being accepted.

Any member shall be entitled to receive a copy of the Constitution on demand.

As recorded AGM 2012

Ken McCormick
Chairman CVF MAC