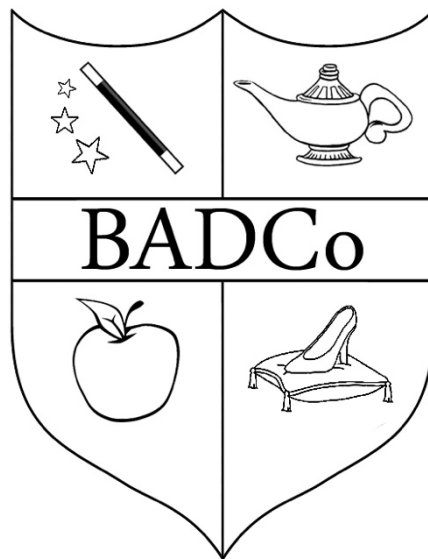


# BADCO CONSTITUTION



## HISTORY OF DOCUMENT

The group adopted the following constitution at an EGM on 07.10.2023 by means of a secret ballot of all eligible members. The vote was unanimously in favour of separating from EDF and forming as a new group managed by the new constitution

The group adopted the updated version following an EGM on 13.04.2025 to alter the number of members required to vote to: 50% of all members over the age of 16. (6.3.1)

## BADCO CONSTITUTION

### 1 NAME

- 1.1 The name of the Group is BADCo. BADCo started out as a section of the Nuclear Electric Sports and Social Club, and subsequently renamed British Energy and EDF Energy. In the establishment of new BADCo, EDF Energy Sports and Social club have transferred the rights of historic material to new BADCo. However, BADCo is no longer affiliated with EDF or its successors and no current affiliation with EDF should be implied in activities or literature, except by specific agreement such as sponsorship.

### 2 OBJECTIVES

- 2.1 The principal objective of the group is to stage an annual pantomime, usually taking place in February, to aim to raise money for a selected charity.
- 2.2 In addition, other productions and related activities may be organised for the enjoyment of members and audience.

### 3 MEMBERS

- 3.1 The definition and categories of members is set out in the groups membership policy.
- 3.2 Membership will become valid upon completion of a membership form, and once your membership subscription is in credit.
- 3.3 Only full members can vote at general meetings.
- 3.4 All members will comply with any policies set out by the Committee.
- 3.5 Committee reserve the right to revoke membership if a member is found to be breaking group policies or fails to pay membership fees.

### 4 SUBSCRIPTIONS

- 4.1 All members will pay the Annual Membership fee set by the Committee. Fees are set at the discretion of the Committee, any members who have difficulties with fees can discuss their circumstances with a member of the Committee.
- 4.2 Subscription fees will be reviewed no more than annually. (September – August)

### 5 OFFICERS & COMMITTEE

- 5.1 The Committee will consist of the following:
- 5.1.1 Chairperson
  - 5.1.2 Secretary
  - 5.1.3 Treasurer
  - 5.1.4 Between three and seven ordinary Committee members
  - 5.1.5 The Committee may invite non-members to attend Committee meetings
- 5.2 The Committee members must be a full or junior member of the group
- 5.3 The Committee is responsible for
- 5.3.1 The overall running of the group
  - 5.3.2 Managing the finances of the group, to include membership fees

- 5.3.3 Selecting a script and director for the annual pantomime
- 5.3.4 Booking suitable venues for performances and rehearsals
- 5.3.5 Establishing a Production Team for the pantomime
- 5.3.6 Ensuring that all necessary insurances, licences, risk assessments and other legal requirements are in place for all group performances or events
- 5.3.7 Co-ordinating, organising, facilitating or approving any other group performances, events or activities during the year
- 5.3.8 Maintaining a list of members and collecting subscriptions.
- 5.3.9 Ratifying the selection of the nominated charity/ies
- 5.3.10 Resolving disputes and challenges
- 5.3.11 Maintaining a list of the groups' assets.
- 5.3.12 Having appropriate policies and procedures and ensuring they are properly implemented.
- 5.4 The Committee will meet as frequently as is necessary to achieve the above
- 5.5 The Committee will stand down at each AGM and a new Committee will be elected (current members can be re-elected to current roles)
  - 5.5.1 Full members of the group can express their interest in joining the Committee
  - 5.5.2 Potential Committee members must be proposed and seconded by full members of the group
  - 5.5.3 Any full member can vote in favour or against another member joining the Committee
- 5.6 The AGM is to be held as soon as practicable after the annual pantomime.

## 6 CONDUCT OF MEETINGS

- 6.1 Only full members may vote at general meetings and Committee meetings
- 6.2 Decisions are made by a majority of votes by those present at the meeting or votes submitted to the secretary at least 1 day prior to the meeting (late votes will be counted at the chairperson's discretion). In the event of an equal number of votes being cast on either side the chair has the casting vote.
- 6.3 A quorum for the meetings where decisions will be made will be as follows:
  - 6.3.1 General meetings – 50% of full members over the age of 16
  - 6.3.2 Committee – 50% of Committee members to include at least the Chairperson and Treasurer or their nominated representatives.

## 7 FINANCES

- 7.1 There will be a bank account in the name of the group. There shall be at least two signatories to the account, one of which will be the Treasurer. The two signatories must be considered by the Committee to be independent.
- 7.2 All income and expenditure must pass through the treasurer who will keep a detailed account available to members on request at the AGM
- 7.3 All expenditure paid out on behalf of the group will be within pre-determined production budget or otherwise agreed by the Committee, or in the case of urgent expenditure approved by two Committee members and discussed with the Committee at the earliest opportunity thereafter.

## 8 SAFEGUARDING

- 7.1 The group will ensure that:

- 8.1.1 All members of the group will adhere to the safeguarding policy, which states that all under 18s may only join BADCo alongside an adult who will take full responsibility for them.
- 8.1.2 All members will have due regard for the needs of others and will make reasonable adjustments where appropriate to enable the participation of those with disabilities, additional needs or other vulnerabilities.
- 8.1.3 All members will organise and participate in rehearsals in such a way as to have due regard for the safeguarding of junior and vulnerable members in accordance with the principles set out in the policy
- 8.2 The Committee will address any concerns brought to them and decide whether any further action is required.

## 9 DISSOLUTION

- 9.1 If the Committee feel for any reason that the group is no longer able to function, then a General Meeting should be called to discuss the winding up of the group.
- 9.2 If the group has any funds or assets left once all outstanding costs and expenses have been paid, then the Committee should dispose of them as they see fit to include:
  - 9.2.1 Donating to charities, especially those recently supported by the group.
  - 9.2.2 Supporting other local drama groups,
  - 9.2.3 Whilst giving due consideration to any members whose significant contribution to the group either practically or financially could reasonably be considered to permit them a claim to any group assets or equipment.

## 10 AMENDMENTS TO THE CONSTITUTION

- 10.1 Amendments to the group Constitution can only be made by a majority decision at an Annual General Meeting or an Extraordinary General Meeting of the group.
- 10.2 Amendments must be proposed by either the Committee or by 25% eligible voting members of the group.
- 10.3 Proposed amendments must be given in writing to the Secretary; the Committee will aim to discuss within 28 days of receiving.

The group policies and constitution will be reviewed no more than every 3 years and any changes or concerns will be discussed with group members at the following Annual General Meeting.